

## Announcement of a <Specially Appointed Associate Professor> position at Muroran Institute of Technology

We are currently offering a < Specially Appointed Associate Professor > position at Muroran Institute of Technology as detailed below.

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1. Number of positions available: < Specially Appointed Associate Professor> 1 Full-time (Nontenured)
2. Section: College of Liberal Arts (Center for General Education)
3. Specialty: English Education
4. Subjects to be taught:
  - Undergraduate School (Day-time course and Night-time course): English seminar for freshmen, English Communication and General English.
  - Postgraduate School: English Presentation.
  - (The successful candidate will teach not more than 11 to 12 90-minute classes per year.)
5. Requirements:
  - (1) Candidates must be a native English speaker or have English language proficiency equivalent to an educated native English speaker.
  - (2) Candidates must be female.
  - (3) Candidates must have a M.A. or higher Degree in English Education or a diploma/certificate of English Education (by the time of appointment).
  - (4) Candidates must have English teaching experience in universities, colleges, senior high schools or junior high schools in Japan.
  - (5) Candidates must be able to conduct courses in English and Japanese.
  - (6) Candidates must be able to start her job on October 1, 2017.
6. Starting date: October 1, 2017.
7. Salary: ¥5,040,000 to ¥7,440,000 per annum (depending on education, teaching experience etc.).
8. Contract period: Five-year fixed-term contract. (Non-renewable).
9. Documents to be submitted:
  - (1) 'Resume' (form 1, form 2), which can be downloaded from our website: [http://www.muroran-it.ac.jp/guidance/recruitment\\_fm/ja\\_fm.html](http://www.muroran-it.ac.jp/guidance/recruitment_fm/ja_fm.html) (Japanese) or <http://www.muroran-it.ac.jp/en/about/employment.html> (English).
  - (2) Please complete the sections below. Please refer to the sample forms 'Personal Information form' (form 1), and 'Education and Research Activities' (form 2) on the website for guidance on how to complete them. Please write dates as per the western calendar. (All submission materials, including forms 1 and 2, should not total more than 6 A4 pages).
    - 1) Personal history (academic background, work experience, academic credentials, academic and public activities, rewards and recognitions).

- 2) Educational achievements (Courses taught, Examples of teaching methods, Original textbooks and teaching materials).
- (3) Your ambitions for future education (approximately 250 words).
- (4) The names and contact information of two referees.
- (5) Your contact information (address, telephone number and email address).
- (6) An I.D. photograph (approximately 45mm x 35mm).

\* Please also submit electronic copies of the completed forms (1 and 2) and a document file of (3) on either CD-R disk or a USB Flash Drive with your application package.

9. Deadline of application: All application materials must be submitted by May 31, 2017.

10. Selection method:

- (1) First screening (of application documents).
- (2) Second screening (interview: topics will include applicant's ambitions for education and a sample lesson, etc.).

An interview will be carried out in June 2017. The applicant is responsible for their own transportation costs.

11. Please send all relevant documents to:

Chairperson of the Faculty Recruitment Screening Committee  
Muroran Institute of Technology  
27-1 Mizumoto-cho, Muroran, Hokkaido, 050-8585  
Japan

Please write on the envelope in red 'TOKUNIN EIGO KYOUIN OUBO'. Please send by registered mail. Fax and e-mail applications will not be accepted.

Submitted application documents will not be returned.

12. Contact information:

Professor Toru Shionoya  
College of Liberal Arts, Graduate School  
Muroran Institute of Technology  
Email: shionoya@mmm.muroran.it.ac.jp

Please note: all inquiries should be made via email (see contact address above). Telephone inquiries will not be accepted.

Notes:

- \* For further information about Muroran Institute of Technology, educational programs, research fields, etc., please access our website at : <http://www.muroran-it.ac.jp> (Japanese) or <http://www.muroran-it.ac.jp/en/> (English)

\* Under Article 8 of the Equal Employment Opportunity Law, in order to actively improve our considerably low percentage of women researchers, candidates are limited to female researchers. Muroran Institute of Technology is an equal opportunities employer.